



DEPARTMENT OF THE ARMY
235TH BASE SUPPORT BATTALION
UNIT 28614
APO AE 09177

AETV-WG-A

08 July 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Bedroom Entitlement for Assignment to Army Family Housing, Policy Letter #33

1. REFERENCES:

- a. Army Regulation 210-50, Housing Management, Sep 97.
- b. USAREUR Regulation 210-50, Housing Management, Aug 92.

2. PURPOSE: To establish the 235th Base Support Battalion policy on bedroom entitlement.

3. APPLICABILITY: To all commanders, unit commanders and tenant units within the 235th Base Support Battalion's area of responsibility.

4. POLICY: Command-sponsored dependent children are entitled to one bedroom each, regardless of age or sex.

- a. When medical authority documents pregnancy, quarters for the larger bedroom requirement will be given for the expected child.

- b. Each new housing applicant will be placed on the waiting list IAW this bedroom requirement policy.

- c. SMs may elect to lower their bedroom requirement (i.e. personal reasons, shorter waiting list). However, IAW above references SM may not be on more than one waiting list at one time. Any assignment of this nature is considered permanent and exceptions will only be granted when the number of dependents increases.

- d. Soldiers who currently reside in government quarters and qualify for additional bedrooms may apply for reassignment to larger quarters under the following stipulations:

- (1) Eligibility date is date of new application.

- (2) When assignment to other government quarters is made, the move will be at no cost to the government, inclusive of CFMO (Government Furnishings) support. However, SMs requiring additional furniture may obtain it at the Furnishings Warehouse by providing their own means of transportation for the needed items.

AETV-WG-A

SUBJECT: Bedroom Entitlement for Assignment to Army Family Housing, Policy Letter #33

(3) Contract cleaning of current quarters is not authorized. SM will leave quarters in a condition for immediate reassignment.


(4) Assignment will not be made unless sponsor has a minimum of six months remaining on his/her tour.

(5) If SM declines a housing offer, his/her name will be removed from the housing waiting list and he/she will have to wait 90 days to reapply for housing. Eligibility date is date of new application.

(6) Incoming soldiers on TLA will receive priority to quarters before SMs currently residing in government quarters.

5. At the time of implementation of this policy, soldiers who are on waiting lists pending assignment of quarters under previous policies may apply for transfer to a different waiting list IAW this policy. Their date of eligibility will be the application date for new waiting list.

6. POC for this policy is Chief, Housing Division, 235th BSB, at DSN 467-2970.



JOHN G. REILLY
LTC, SF
Commanding

DISTRIBUTION:

A